

To,

The Central Public Information Officer,  
Employees' State Insurance Corporation,  
Panchdeep Bhawan, CIG Road,  
New Delhi.

Subject : **Application for seeking information under the Right to Information Act, 2005.**

Respected Sir,

With due regard, I would like to submit that I have recently received one email complaint (**copy enclosed**) received against one of our Hospitals for involving itself in escalating the employee cost of Data Entry Operator. Documentary evidences clearly make to believe that the Employee Cost approved by tender Evaluation Committee and Competent Authority while approving the work was increased at the time of settlement of bills.

I believe that there must be some deviation from the specifications approved by the Competent Committee and Competent Authority by either GeM Secondary Buyer while carting the tender or by the Primary Buyer when the agreement was executed by Primary GeM Buyer.

When I have received charge of General Branch for a brief spell of period of 3.5 months, I came across with nearly half a dozen cases where there was variation in specification approved and specifications carted on GeM portal. As such I recommended to cancel the tender process.

In view of my above experiences, I firmly believe that this kind of irregularity might be there in our big manpower tender processes also.

Hence, in order to examine efficacy of contract management in ESIC Model Hospital Basaidarapur, I want following information:

**Regarding M/s Raj Security and Facility Management Pvt. Ltd. Engaged for Data Entry Operator**

- 1) A copy of Minutes of meeting of Committee held for finalizing the Tender Document.
- 2) A copy of bid document created online on GeM Portal duly signed by Tender Committee.
- 3) A copy of minutes of meeting of Committee which created bid document on GeM portal.
- 4) A copy of online work Order / contract issued to M/s Raj Security and Facility Management Pvt. Ltd.
- 5) A copy of specification Document, if any,
- 6) A copy of Buyer BOQ Document, if any,
- 7) A copy of Compliance of BOQ Specification and supporting Document, if

- any.
- 8) A copy of Minutes of meeting held by Committee appointed for financial bid evaluation.
  - 9) A copy of formal Agreement duly executed with Contractor after awarding of work.
  - 10) A copy of first sanction order for payment to M/s Raj Security and Facility Management Pvt. Ltd.
  - 11) A copy of all noting used for processing above documents.

**Regarding M/S Laxmi Security (Gujarat) Pvt. Ltd engaged for providing para-medical manpower**

- 1) A copy of Minutes of meeting of Committee held for finalizing the Tender Document.
- 2) A copy of bid document created online on GeM Portal duly signed by Tender Committee.
- 3) A copy of minutes of meeting of Committee which created bid document on GeM portal.
- 4) A copy of online work Order / contract issued to M/S Laxmi Security (Gujarat) Pvt. Ltd.
- 5) A copy of specification Document, if any,
- 6) A copy of Buyer BOQ Document, if any,
- 7) A copy of Compliance of BOQ Specification and supporting Document, if any.
- 8) A copy of Minutes of meeting held by Committee appointed for financial bid evaluation.
- 9) A copy of formal Agreement duly executed with Contractor after awarding of work.
- 10) A copy of first sanction order for payment to M/S Laxmi Security (Gujarat) Pvt. Ltd.
- 11) A copy of all noting used for processing above documents.

Yours faithfully,



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Dated : 10-11-2023.

**Enclosed : as above.**